

CAP Student Advisory Council (SAC)



Meeting Minutes

DATE February 13, 2022

Present: Annie, Ben H, Michaela, S.E, William, Valentina, Eduardo, Samira, Francine, Maryam, R.M, Turkuler

Regrets: Cissy

AGENDA

1. General updates from the CAP:
 - a. CAP conference for the Fall
 - b. No news on the Division representative
 - c. Updates about the SAC email list: Samira and S.E will stay in touch with Francine to understand how the email list system works and how to access the SAC email

2. Norm updates of Google Drive
 - a. the ownership of the SAC Google Drive has been changed to the sac Gmail account
 - b. The norm updates have been updated

3. The SAC will start publishing the meeting minutes online on their website
 - a. Vote to approve the meeting minutes of January 16 on the website (9 people in favour, 1 abstained).

 - b. Vote to approve the meeting minutes of January 31 on the website (9 people in favour, 1 abstained).

4. Budget proposal
 - a. A new excel file with the Budget Proposal is on the Google Drive
 - b. Discussion about whether the SAC can organize events without the sponsorship of CAP:
 - c. Sponsorship of events: Francine said that she would get the Board of the CAP to approve and obtain financial support from the CAP if she supports the event.

5. Updates on events:
 - a. SciComm workshop overall: 3 - 4 parts, oral, written, visual and SciComm in Canada

- b. For oral/written: Veritsasium and Jason Palmer (not confirmed yet and we still need to hear from her)
 - c. For visual: Avesta Rastan for the figure making workshop
6. Website update
- a. A small bug in the French translation of the SAC website has not been resolved yet
7. General updates: One member has stepped back from the SAC
8. Quebec representative updates:
- a. Applications were received, the interviews are scheduled.
9. Social media update:
- a. Posts that will come soon: Valentine's post, "What happened in physics?" post and Videos of Michaela will be posted soon
 - b. 263 followers on Instagram, Facebook and Twitter are not as popular as Instagram
 - c. Future posts: Study tips, opportunities for undergrad physics students
 - d. Discussion about whether the SAC social media account should follow individuals or only institutions, universities etc.
10. Scholarships: The CAP has hired a company to do the EDI review and the scholarship application deadline was postponed
11. Discord:
- a. Reviewed the structure for analysis
 - b. Brainstormed key topics for the first step of EDI analysis
 - c. The next step is to start drafting our own details based on discussions with U of Manitoba and UBC

For elections:

1. Candidate for the position of Treasure:
 1. First candidate: Turkuler
 2. Michaela seconded the first candidate
- 7 in favour for Turkuler being Treasure, 3 abstained (Annie, Turkuler and R.M.)
Turkuler is officially the Treasure of the SAC

2. Candidate for the position of Task Coordinator:

a. First candidate: S. E.

b. Second candidate: no other candidate

8 in favour for S. E. being Task Coordinator, 2 abstained

S.E. is officially the Task Coordinator of the SAC

Minutes submitted by: Valentina (Secretary)